#### FACT SHEET: DESCENDANT AND MISSED ENROLLEE APPLICATION DRIVE

Calista Corporation, Shareholder Services Enrollment, 5015 Business Park Boulevard, Suite 3000, Anchorage, AK 99503-7177 For assistance call (800) 277-5516 or (907) 275-2900. Email enroll@calistacorp.com. Secure fax (907) 275-2905

Beginning in 2017, Calista Corporation accepts enrollment applications from Descendants of original Calista Shareholders and Alaska Natives who were eligible to enroll as Shareholders in 1971 but did not.

### Descendant (Class C Life Estate Stock) Eligibility Criteria

- 1. I am a lineal Descendant by birth or adoption of one original Calista Shareholder who received their shares directly from Calista, not through gifting or inheritance (i.e., a child, grandchild, great-grandchild, and continuing on with each generation)
- 2. I was born after December 18, 1971
- 3. I have not enrolled as a Descendant in another ANCSA Regional Corporation

### Missed Enrollee (Class D Stock Life Estate Stock) Eligibility Criteria

- 1. I was born on or before December 18, 1971
- 2. I am / was a resident of or have birth or adopted family ties to the Calista Region
- 3. I am a U.S. Citizen
- 4. I have at least 1/4 Alaska Native blood quantum
- 5. I have not enrolled as an original or Missed Enrollee in Calista or another ANCSA Regional Corporation

# If an applicant or a legal sponsor of an adult or minor can answer YES to the eligibility statements, he or she is encouraged to apply.

### How to Apply

There are four ways for applicants or their legal sponsors to submit a Class C or Class D enrollment application form. Forms are available for personal and sponsored applicants for both new classes of stock.

- 1. **Easiest!** Visit the safe and secure enrollment web portal at <a href="https://enroll.mycalista.com">https://enroll.mycalista.com</a>. Create a profile, then complete and submit an online application.
- 2. Visit a Calista office in Bethel or Anchorage as a walk-in or schedule an appointment with an Enrollment Team member during business hours: Monday-Friday, 8:00am-5:00pm, excluding holidays.
- 3. Download, complete, and print a fillable electronic enrollment application form from the Calista website at <a href="https://www.calistacorp.com/enroll">www.calistacorp.com/enroll</a> and return it to Calista Shareholder Services Enrollment.
- 4. Request a paper application form and the form will be mailed, emailed or faxed. Return the completed form and verification documents to Calista Shareholder Services Enrollment.

Completed applications and verification documents may be sent to Calista via email, mail, or secure fax (*information at the top of the page*). The easiest method is applying online at <a href="https://enroll.mycalista.com">https://enroll.mycalista.com</a>.

## Received applications

Upon receipt of a completed, signed, and dated enrollment application, the application will be uploaded to the enrollment database. Once uploaded, an email or written notice will be delivered to the applicant or their legal representative, informing of any missing documents or verification information. If missing information is not received, reminder notices will be sent periodically. Applicants will be advised that their application will be verified once all supporting documents are received. Incomplete applications submitted without the necessary information or supporting documentation that proves eligibility will expire after ninety (90) calendar days.

# Verified applications

Enrollment staff will begin verification only <u>after all required supporting documents are received</u>. Calista will strive to verify complete applications within sixty (60) calendar days. Once verified, applicants will receive a notice by email or mail. Receipt of an application is not a quarantee of eligibility for issuance of Class C or Class D stock.

Once verified, application information and verification documents will be processed by Calista Shareholder Services in preparation for stock issuance. After the Calista Board of Directors passes a Resolution to accept new Shareholders, the Shareholder Services will prepare notices of stock issuance to verified applicants and distribute notices with a packet welcoming new Shareholders to Calista Corporation.

#### **Appeals**

To appeal the denial of an application, submit a written request to review the denial within thirty (30) calendar days of the notice of denial. The appeal may contain additional documents, records, or other information to support the appeal. Contact the Enrollment Team for more information about the appeal process.

## Questions?

For more information go to the Calista website at <a href="https://enroll.mycalista.com">www.calistacorp.com/enroll</a>. Please review FAQs online at <a href="https://enroll.mycalista.com">https://enroll.mycalista.com</a> or contact the Enrollment Team at the contact information above.